

**HANCE RANCH METROPOLITAN DISTRICT
REGULAR MEETING**

Via Teleconference

Tuesday, October 8th, 2024 at 1:30 p.m.

<https://hanceranchmetrodistrict.com/>

Matthew Gayda Cavanaugh, President	Term to May 2025
John “Charlie” Hood, Director	Term to May 2027
Charles R. Hauptman, Treasurer/Assistant Secretary	Term to May 2025
Jill Gundlach, Secretary	Term to May 2025
Nick Bergman, Director	Term to May 2027

Join Zoom Meeting

<https://us06web.zoom.us/j/86784399562?pwd=3Uv3HElmcuFdL8SfPhLbxHryZjyogK.1>

Meeting ID: 867 8439 9562

Passcode: 562488

Call-in Number: +1-720-707-2699

NOTICE OF REGULAR MEETING AND AGENDA

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment - Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.
5. Consent Agenda
 - a. Approval of Minutes from March 20, 2024 Special Meeting (**enclosure**)
 - b. Approval of Minutes from July 9, 2024 Annual Meeting (**enclosure**)
 - c. Ratification of Independent Contractor Agreement with Heatherly Creative for Website Accessibility and Remediation Services (**enclosure**)
 - d. Ratification of 2023 Annual Report (**enclosure**)
 - e. Ratification of 2023 Audit (**enclosure**)
 - f. Approval of Renewal of Property and Liability Schedule and Limits, Workers Compensation Coverage, and SDA Membership for 2025 (**enclosure**)
6. Management Matters
 - a. Consider Approval of Damage Claim Waiver from USAA (**enclosure**)
 - b. Other Management Matters
7. Legal Matters
 - a. Consider Approval of Independent Contractor Agreement with Tri-County Autor Recovery, LLC for Towing Services (**enclosure**)

2024 Regular Meeting Schedule

January 9, April 9, July 9, and October 8, 2024 at 1:30 p.m. via teleconference

- b. Consider Approval of Proposal from Environmental Landworks Company, Inc. for Tree Stakes Removal and Installation (**enclosure**)
 - c. Consider Approval of Resolution Adopting a Website Accessibility Policy and Designating a Compliance Officer (**enclosure**)
 - d. Consider Adoption of Resolution Regarding Policies, Procedures and Penalties for the Enforcement of the Governing Documents (**enclosure**)
 - e. Consider Adoption of 2025 Annual Administrative Resolution (**enclosure**)
 - f. Consider Approval of Amended and Restated Public Records Request Policy (**enclosure**)
 - g. Discussion Regarding Document Inventory and Make a Final Determination for Remediation of District Documents
 - i. Consider Approval of Proposal from Heatherly Creative for Website Maintenance and Accessibility Services (**enclosure**)
 - h. Consider Adoption of Resolution Calling May 6, 2025 Election (**enclosure**)
 - i. Other Legal Matters
8. Financial Matters
- a. Consider Acceptance of Cash Position Schedule (**enclosure**)
 - b. Consider Approval of Claims Payable (**enclosure**)
 - c. Conduct Public Hearing on 2024 Budget Amendment and Consider Adoption of Resolution Amending 2024 Budget (if necessary)
 - d. Conduct Public Hearing on 2025 Budget and Consider Adoption of Resolution Adopting 2025 Budget and Appropriating Funds (**enclosure**)
 - e. Consider Approval of Master Service Agreement and Special Districts Preparation Scope of Work and Payroll Services Scope of Work with CliftonLarsonAllen LLP for District Accounting Services (**enclosure**)
 - f. Consider Auditor Proposals for 2024 Audit
 - g. Other Financial Matters
9. Other Business
10. Adjourn

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